

Internal Quality Assurance Cell::Haflong Government College

Implementation of perspective plan from 2019-20 to 2023-24

The perspective plan for the period of five years commencing from the Academic Year 2019-20 to Academic Year 2023-24 has been prepared by the Internal Quality Assurance Cell of the college. The perspective plan of the college is outlined on the basis of the seven criteria of the Assessment and Accreditation. The plan is designed after much discussion and deliberation with Principal of the college, Head of the Departments, faculty members of the college, students association and other stake holders. The need of the students is kept in mind while framing the plan. The following is the outcome of the Perspective Plan:

Details of the Plan	Implementation status
1. Curricular Aspects (Plan)	Curricular Aspects (Implementation)
➤ To increase student intake capacity of existing courses and improve student enrolment.	As the perspective plan mentioned in the last five years the student intake capacity is increasing. After the introduction of FYUG (NEP 2020) the students intake capacity is increasing in every department.
➤ To promote faculty members to participate in curriculum design and review at University level.	Yes. There are some Faculty members participating in the curriculum design and review meeting. Many faculties are engaged as members of Board of Undergraduate Studies, Assam University (BUGS), Board of Post Graduate Studies, Assam University (BPGS), in the moderation of examination paper, as a paper setter

➤ To introduce career oriented courses, soft skilled based courses and value added courses.	As per FYUG model the college introduce Value added course on NCC, NSS, Health and wellness, Yoga and Sports. CBCS system also had Skill Enhancement Courses and Ability Enhancement Course
➤ To introduce CBCS based UG & PG courses.	CBCS is implemented from 2018, FYUG (NEP 2000) implemented from 2023-24 Academic Session
➤ To implement learning outcome based curriculum framework for undergraduate education.	The undergraduate course is as per University guideline. FYUG is outcome-based.
➤ Incultation of Human Value and professional ethics.	As per the plan the college introduce learning outcome based curriculum as per University guideline. Incultation of human values and professional ethics are part of curriculum
1. Teaching and Learning and evaluation process –(Plan)	Teaching and Learning and evaluation process (Implementation):
➤ To initiate students centric teaching method.	Individual learner's capabilities and abilities are taken into considerations by the teachers.
➤ Encouraging the students by organizing seminar, quiz, debate, group discussion, poster competition, model competition, etc.	Such activities are conducted.
➤ To promote the faculty to use ICT (like OHPs, LCDs, power point presentations, etc) for teaching learning process.	Some of the faculty members are using these.
➤ To adopt and use the online learning methods and e-videos (LMS).	Online methods of teaching were done during the Covid-19 pandemic period. It is done to some extent afterwards also.

➤ Development of smart class rooms with ICT facilities.	Some of the Class rooms are equipped with ICT facilities and smart board.
➤ Organising classes by eminent visiting professors.	Eminent academicians visited and delivered lectures in the institution. Online lectures are also organized.
➤ Encouraging co-curricular activities to help creativity and leadership quality among the students.	Sports and games, cultural activists are regularly organized except the pandemic period. Literary activities are also conducted.
➤ To introduce remedial teaching.	Counseling and guidance was provided to back-log students.
➤ To strengthen the self Appraisal system (API) for teaching and non-teaching staff.	Provisions of Annual Self Appraisal Report is there.
2. Research, Innovation and Extension (Plan)	Research, Innovation and Extension (Implementation)
➤ Conduct regular meetings of the Research Cell to identify the research potential, promote the research and prepare the research proposals.	Could not be implemented.
➤ Establish separate research laboratories for various subjects of science.	All the science departments of the college have separate research laboratories.
➤ Provide academic infrastructure such as instruments, laboratories, ICT facility, Library, INFLIBNET and other requirements, as per needs for carrying out research activity.	Academic infrastructure has been improved in the last five years.
➤ Encourage faculty to take up inter-disciplinary, collaborative and participatory research.	MoU's have been signed with other institutions for this purpose.
➤ Promote participation of faculty in	Some teachers are participating in FDPs like

FDPs like refreshers, orientation and short term courses.	refreshers, orientation and short term courses .
➤ Promote participation in National / International conferences / seminars / workshops / symposium.	Institution is encouraging participation in these.
➤ Encourage faculty to conduct research based community development programmes.	Implemented by Department of Zoology Department.
➤ To conduct Total health camp for the local people of the district, every year with help of NSS and NCC.	Blood donation camps are organized by NCC (Girls and Boys). NCC girls organized menstrual hygiene awareness programmes. Hand-washing awareness programme was conducted.
3. Infrastructure and Learning Resources(Plan)	Infrastructure and Learning Resources (Implementation)
➤ Initiate concerted efforts to obtain grants for infrastructure development.	Institution is benefited by RUSA and Autonomous Council Funds.
➤ Framework for Eco-friendly and sustainable campus development.	Solar energy is utilized. Plantation drives were taken.
➤ To provide Wi-Fi facility to the students and staff.	Yet to be implemented.
➤ To provide e-learning resources like MOOCS, Swayam, INFLIBNET, e-journals, e-books to students and teachers.	The process is going on to provide e-learning resources. N-list facility is subscribed.
➤ Construct well-furnished Seminar room.	Seminar hall has been conducted.
➤ To establish Instrumentation Center.	Yet to be implemented..
➤ Propose the construction of disabled friendly washrooms.	Ramp and lift are available.
➤ Establish Language Laboratory.	Yet to be implemented.

➤ Construct adequate number of toilet blocks for students (boys and girls) and staff.	New toilets are constructed by PWD.
➤ Take proper measures to reduce the electricity bill by use of LED bulbs and installation of solar panels.	➤ The college has LED bulbs in every corner of the college. Solar energy is tapped.
➤ Develop a more interactive website for dissemination of information.	Website is made more functional.
4. Students Support and Progression(Plan)	Students Support and Progression(Implementation)
➤ To conduct career counselling and soft skill development programme for students.	Career counseling cell is functional.
➤ Organize workshops on dance, music, theatre, fine art and literary every year.	Yet to be implemented.
➤ Conduct coaching for competitive and other professional examinations.	Yet to be implemented.
➤ Additional library cards shall be provided to meritorious students.	Yet to be implemented.
➤ Preference will be given in admission to the students who have good performances in sports, cultural, NSS, NCC and research activities.	The college has well equipped Gymnasium.
➤ Organize special coaches for different games to train the students and promote the sports.	Yet to be organised.
➤ First aid boxes shall be made available at gym centre, administrative office and all science laboratories.	Available.

➤ Organize study tours, industrial visits, field visits and excursion tours.	Organized Regularly
➤ To invite Alumni for social, cultural and academic programmes of the college.	Alumni association is organizing some such programmes.
➤ Provide gymnasium facilities to Alumni for their physical fitness.	Gymnasium facility only for the college faculties and students till now.
➤ Encourage Alumni to support the current learners in various dimensions such as placements, industrial relations, interaction with aspiring students, etc.	Alumni are encouraged to help the college students in every way.
5. Governance Leadership and Management (Plan)	Governance Leadership and Management (Implementation)
➤ The management and employees will work together in progress of the institution.	They are working together for the institution.
➤ Decentralized administrative mechanism with accountability.	Decentralization is practised.
➤ Participative functioning of the institution involving all members of the staff.	It has been participative.
➤ Efficient Students' Council and Women Development Cells having wide representation of students in decision making, execution of policies and developmental aspects of the college.	Students Association and Women Cell are functional. Students and women are participating in decision making and policy execution.
➤ Faculties will be promoted and motivated to attend the faculty development programmes.	Faculty members are encouraged for these.

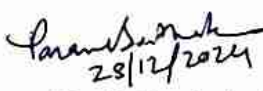
➤ To implements various staff welfare schemes and programs.	Employees are able to benefit different governmental beneficial schemes like medical re-imbursement, group insurance, leave-encashment, pension, GPF, etc.
➤ To conduct the external and internal audits regularly and periodically.	Financial audits conducted by State Government Audit till 2021.
➤ Continuous efforts will be taken to obtain grants from different funding agencies like RUSA, DST, DBT, CSIR, ICSSR, State Government, etc.	Some funds received and utilized from RUSA and DBT.
➤ Implementation of e-governance in all areas of operation with dedicated ERP solution.	With the initiatives of Government of Assam and the Affiliating Assam University e-Governance is initiated. SS technology is also helping the institution in this regard.
6. Institutional Values and Best Practices (Plan)	Institutional Values and Best Practices (Implementation)
➤ Ensure clean, hygienic and eco-friendly campus.	The College administration, Students association, faculties worked together for clean , hygienic and eco friendly campus.
➤ The college will undertake regularly green audit.	Yet to be done.
➤ The college will promote eco-friendly campus and will continue to achieve paper less administration.	Use of papers is reduced.
➤ No plastic zone and intensifying rain water harvesting plan is to be continued.	Rain water harvesting is done.

➤ Prepare academic calendar for prior planning of activities to be conducted for the academic year.	The academic calendar is prepared as per university guidelines.
➤ Publicity of all activities, opportunities and recognitions through the press, local TV channels, mobiles and website to attract the learners.	For any kind of publicity the college contact with DIPRO (District Information and Publicity Relation Office), with local Journalist and local TV channels.
➤ Code of conduct for students and staff and its adherence.	Code of Conduct for students are hanged at the entrance of the Building
➤ Maintaining of academic diary and handbook to keep up-to-date record of every lecture and regular activities of an individual faculty and administrative staff respectively.	Class attendance registers are maintained.
➤ Organize various programs and activities related to gender sensitization and gender equity.	Various activities related to Gender sensitization are organized by Women Cell, NCC (Girls)
➤ Implementation of book bank scheme for the socio-economically backward learners.	Yet to be implemented.
➤ Celebration of library week to sensitize the students for effective use of library.	Yet to be implemented
➤ Display of the cover page of the newly added books in the library on notice board for readers information.	Yet to be done
➤ Implementation of online declaration of Unit test results and class attendance.	Done through the university portal.
➤ Promotion of paper-free transaction as	Done to some extent.

far as possible through online maintenance of records as green approach.	
➤ Develop mutual helping tendency of Teaching and non-teaching staff to cope up with work pressure during peak periods of admissions and examinations.	Developed to a large extent.
➤ Establishment of MOU with other HEIs.	MOUs are established with AMTRON, Lumding College, KKHSOU, IGNOU

The above are the implementation of perspective plan as per the plan guideline projected by IQAC on 12-08-2019. The institution has given it efforts to the implementation of the plan although not all the targets are achieved.

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 28/12/2024
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